

**THE 2022 REPORT OF EPISCOPAL CONGREGATIONS AND MISSIONS  
ACCORDING TO CANONS I.6, I.7, AND I.17  
(OTHERWISE KNOWN AS THE PAROCHIAL REPORT)**



Name of Congregation <b>Church of the Holy Spirit</b>		Diocese <b>Texas</b>	
Street address 1 <b>12535 Perthshire Rd</b>		City <b>Houston</b>	State <b>TX</b>
Street address 2	ZIP + 4 <b>77024-4186</b>	County <b>Harris</b>	Country <b>United States</b>
Mailing address 1 <b>12535 Perthshire Rd</b>		City <b>Houston</b>	State <b>TX</b>
Mailing address 2	ZIP + 4 <b>77024-4186</b>	County <b>Harris</b>	Country <b>United States</b>
Congregation's Email Address <b>swilliams@hsechurch.org</b>		Congregation's URL (Web Address) <b>http://www.holyspirthouston.org</b>	Phone <b>713-468-7796</b>
Tax ID <b>74-1401463</b>			

**Report Preparation**

Membership, Attendance, & Services prepared by ( <i>Print or type name</i> ) <b>Shelia Williams</b>	Email address <b>swilliams@hsechurch.org</b>	Daytime Phone <b>7134687796</b>
Stewardship & Financial Prepared by ( <i>Print or type name</i> ) <b>Aimee Donnel</b>	Email address <b>finance@hsechurch.org</b>	Daytime Phone <b>7134687796</b>

**Certified by the Clerk of the Vestry (after board review / approval)**

Certified by <b>Bailey Curtis</b>	Email address <b>bailey131@gmail.com</b>	Daytime Phone <b>8323723091</b>
Signature	Date	

**Certified By Treasurer/Financial Officer**

Certified by <b>Margaret Ramey</b>	Email address <b>moloneymm@gmail.com</b>	Daytime Phone <b>2817445924</b>
Signature	Date	

**Certified by Rector/Vicar/Person in Charge**

Certified by <b>Joshua Condon</b>	Daytime Phone <b>7134687796</b>	Email address <b>jcondon@hsechurch.org</b>
Signature	Date <b>01/30/2023</b>	

**Warden/Vestry Approval**

Warden (Print or type name) <b>Bailey Curtis</b>	Email address <b>bailey131@gmail.com</b>	Daytime Phone <b>8323723091</b>
Indicate the date that your 2022 Parochial Report was approved by the vestry or Bishop's Committee (Canon I.6.1)		Date

**Parochial Report Completion**

How many people participated in completing this parochial report?	<b>8</b>
Please identify the roles of those who participated in completing this parochial report (Not including vestry members who only voted to approve it): <i>Examples: Rector/Vicar, Wardens, Vestry Member, Treasurer, Staff Member, Volunteer</i>	<b>Rector/Vicar, Wardens, Vestry Member, Treasurer, Staff Member</b>

**Membership, Attendance and Services of the Reporting Congregation**

**Active Participants in the Reporting Congregation**

Anyone of any age who is active in the congregation regardless of baptism or membership status

1. Total Active Participants: **798**

2.	Of the total active participants, how many are in each of the following age groups?	#
	Children (ages 0-12)	0
	Youth (ages 13-17)	0
	Young adults (ages 18-34)	0
	Middle adults (ages 35-64)	0
	Senior adults (ages 65 and older)	0
	<i>(this should add up to the Active Participant total)</i>	
	<b>Total</b>	<b>0</b>

3.	Of the total active participants, provide the number and percentage that are in each of the following racial/ethnic categories. <i>If you do not collect this information, it is not required in order to complete your report. If this is not information already available for your congregation, we suggest a survey to allow individuals to self-identify.</i>	%	#
	American Indian/Alaska Native (non-Hispanic)	0	0
	Asian (non-Hispanic)	0	0
	Black or African American (non-Hispanic)	0	0
	Hispanic or Latino(a)	0	0
	Native Hawaiian or Pacific Islander (non-Hispanic)	0	0
	White (non-Hispanic)	0	0
	Multiracial	0	0
	<i>(Note that percentages should add up to 100%)</i>		
	<b>Total</b>	<b>0</b>	<b>0</b>

**Active Baptized Members of the Reporting Congregation at Year-End:**

Using the 2021 Parochial Report, record the **Number of Baptized Members Reported as of December 31, 2021.**

<b>M21</b>	(See your 2021 Parochial Report, Box M21)	<b>Members Reported Last Year in 2021 = M21</b>	<b>704</b>
<b>4.</b>	<b>Increases during year</b> <i>All members added to the baptized members section of the congregation's Membership Register during 2022 by: baptism, confirmation/reception, or transfer; and those persons restored from inactive status, or not counted in last year's membership count.</i>	<b>+</b>	<b>27</b>
<b>5.</b>	<b>Decreases during year</b> <i>All active baptized members lost by death, transferred to another congregation, removed to inactive status in the Register of Church Membership and Rites, removed for other reasons, or not removed from last year's membership count.</i>	<b>-</b>	<b>17</b>
<i>Add the increases entered in line 4 to <b>Box M21</b>. Then subtract the decreases entered in line 5 for the total active membership as of December 31, 2022</i>			
<b>M22</b>	<b>Total Active Baptized Members (end of report year 2022) = M22 =</b>		<b>714</b>

**Communicants in Good Standing of the Reporting Congregation:**

**Baptized members** of the reporting congregation, who "have received Holy Communion at least three times during the preceding year" and are faithful "in corporate worship, unless for good cause prevented," and "in working, praying, and giving for the spread of the Kingdom of God."

<b>6.</b>	Adult communicants in good standing (age 16 and over)	<b>416</b>
<b>7.</b>	Youth communicants in good standing (under age 16)	<b>93</b>
<b>8.</b>	<b>Total communicants in good standing</b>	<b>509</b>

**Review of Database:**

<b>9.</b>	When was the last time the congregation's database of participants was reviewed and adjusted?	<b>09/01/2022</b>
<b>10.</b>	How frequently is the congregation's database of participants reviewed and adjusted?	
	<input type="checkbox"/> Quarterly	
	<input type="checkbox"/> Twice a year	
	<input checked="" type="checkbox"/> Annually	
	<input type="checkbox"/> Other	

**In-Person Worship Attendance:**

The following attendance questions are for recording in-person worship attendance only. Do not include online participation numbers.

<b>11. Average Weekly Attendance</b>	Include all regularly scheduled worship (Sundays, Weekday Services, Holy Days, or special feasts observed annually). Divide total attendance by 52		
Total Attendance:	11,089	Total weeks	52 = <span style="border: 1px solid black; padding: 2px 10px;">213</span>
<b>12. Total Attendance for All Non-Regularly Scheduled Worship</b>	(i.e., Burials, marriages, baptisms conducted outside regularly scheduled worship, quinceañeras, etc.)		
			542
<b>13. Average Sunday Attendance</b>	Sunday (& Saturday Evening) Attendance for In Person Worship. Divide total attendance by the total number of Sundays In-Person worship was conducted.		
Total Attendance:	9,461	Total # of Sundays	52 = <span style="border: 1px solid black; padding: 2px 10px;">182</span>
<b>14. Average In-person Principal Worship Service Attendance on a Weekday</b>	(for congregations without Sunday or Saturday evening services)		
			0
<b>15. Total In person Easter Sunday Attendance (including Easter Vigil):</b>			504
<b>16. Total In person Christmas Eve and Christmas Day Attendance:</b>			582

**How was worship conducted in 2022?**

<b>17.</b>	Indicate the languages in which worship is conducted:	English
<b>18.</b>	Other Languages (please list)	
<b>19.</b>	In what ways has your community worshipped this year? (Check all that apply)	
	<input checked="" type="checkbox"/> In-Person Indoors	<input checked="" type="checkbox"/> In-Person Outdoors
	<input type="checkbox"/> Virtual	<input checked="" type="checkbox"/> Hybrid (both in-person and online)
<b>20.</b>	Do you track online attendance/participation?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>20a.</b>	If yes, how do you count online attendance/participation?	
	We count attendance as we are live-streaming.	
<b>20b.</b>	Average Weekly Online Participation in Worship (if known):	13

**Sacraments & Services: Using the Register of Church Membership and Rites:**

Provide information for in-person, hybrid, and online services separately.  
 If Eucharist was not celebrated at the congregation's principal services, count the services as Daily Office.

- In-person indicates the service was not available online and was only conducted in-person.
- Hybrid designates that the service was both in-person and online.
- Online means the service was available online only.

	<u>In-person Services</u>	<u>Hybrid Services</u>	<u>Online Services</u>
<b>21.</b> Total Sunday & Saturday Evening Eucharists	147	51	0
<b>22.</b> Total Weekday Eucharists or other	18	51	0
<b>23.</b> Total Private Eucharists	5	0	0
<b>24.</b> Daily Offices on Sunday or Saturday Evening	3	0	0
<b>25.</b> Daily Offices Held on Weekdays	4	0	0
<b>26.</b> Marriages conducted in 2022	2	0	0
<b>27.</b> Burials conducted in 2022	5	1	0
<b>28.</b> Baptisms 16 years and older	0		
<b>29.</b> Baptisms under 16 years of age	15		
<b>30.</b> Confirmations 16 years and older	2		
<b>31.</b> Confirmations under 16 years of age	0		
<b>32.</b> Received by a Bishop	3		

## Faith Formation:

- |     |   |   |
|-----|---|---|
| 33. | Are regular Sunday or weekday adult education programs held?  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 34. | How were religious education or spiritual formation programs held?  |   |
|     | <input type="checkbox"/> In-person <input checked="" type="checkbox"/> Hybrid <input type="checkbox"/> Online |   |
| 35. | Number of adults engaged in religious education or spiritual formation  | <u>65</u>   |
| 36. | Number of children and youth engaged in religious education or spiritual formation                            | <u>62</u>   |

## Narrative Questions:

Clergy, Vestry and Staff are encouraged to participate in answering these questions.

37. What opportunities and challenges did the congregation face in 2022?

Holy Spirit faced the opportunity to finally be fully back in person. We continue to offer online streaming and have added some of the programs we learned worked really well during the pandemic. We have experienced much new growth from people who found us online, have a new approach to their spiritual life post-pandemic, or who have come to us through our increasingly healthy parochial school. Our challenges are what might be expected post-pandemic. We still have parishioners who are hesitant to return or found new life patterns during the pandemic. Volunteerism is somewhat unmoored as norms and habits are in flux, pledging and giving are less overt or timely. Overall, we are hopeful 2023 will continue to go the way of health and new life.

38. Looking toward the future, what changes do you hope to see in your faith community? What does your community need in order to bring about these changes?

We continue to see a need to renormalize regular attendance for church events. We also have a significant number of new residents in the surrounding area that are finding their way into our church. The resources we need are financial support in order to bridge the gap between where we were and all the potential before us, especially as many people moved away during the pandemic.

39. We invite you to tell stories of how you have spent the last year naming, addressing, and dismantling the injustices of racism in yourselves, congregations, and your communities.

We continue to lead with a diverse staff and support outreach that helps promote health and well being to those who have suffered from systems of injustice. One of our largest efforts is reaching into communities suffering as food deserts to feed 2300 children all across Houston every weekend.

**Stewardship and Financial Information of the Reporting Congregation****Giving Information for 2022:**Please indicate the reporting currency: US Dollar (United States)

				US DOLLAR	OTHER CURRENCY
<b>Number of Pledges</b>	1.	Number of confirmed pledges/commitments for 2022 report year	(1)	115	0
<b>Total \$ Pledged</b>	2.	Total dollar amount pledges for 2022 report year	(2)	616,593	0
<b>Report of Revenues and Expenses for 2022:</b>					
<b>Operating Revenues</b>	3.	Plate offerings, pledge payments & regular support	(3)	771,278	0
	4.	Money from investments used for operations in 2022	(4)	16,396	0
	5.	Other operating income	(5)	54,998	0
	6.	Unrestricted bequests used for operations	(6)	0	0
<b>Subtotal Normal Operating Income (3 + 4 + 5 + 6) = A</b>				<b>842,672</b>	<b>0</b>
	7.	Assistance from diocese for operating budget	(7)	63,000	0
<b>Total Operating Revenues (A + 7) = B</b>				<b>905,672</b>	<b>0</b>
<b>Non-Operating Revenues</b>	8.	Capital funds, gifts & additions	(8)	0	0
	9.	Additions to endowment & other investment funds	(9)	19,212	0
	10.	Contributions & grants for congregation based outreach & mission	(10)	809,542	0
	11.	Funds for transmittal to other organizations	(11)	0	0
<b>Subtotal Non-Operating Revenues (8 + 9 + 10 + 11) = C</b>				<b>828,754</b>	<b>0</b>
<b>Total All Revenues (B + C) = D</b>				<b>1,734,426</b>	<b>0</b>
<b>Operating Expenses</b>	12.	To Diocese for assessment, apportionment, or fair share	(12)	86,127	0
	13.	Outreach from operating budget	(13)	0	0
	14.	All other operating expenses	(14)	875,505	0
<b>Subtotal Operating Expenses (12 + 13 + 14) = E</b>				<b>961,632</b>	<b>0</b>
<b>Non-Operating Expenses</b>	15.	Major improvements & capital expenditures	(15)	85,362	0
	16.	Expense for congregation's outreach & mission	(16)	648,922	0
	17.	Funds contributed to Episcopal seminaries	(17)	0	0
	18.	Funds sent to other organizations	(18)	0	0
<b>Subtotal Non-Operating Expenses (15 + 16 + 17 + 18) = F</b>				<b>734,284</b>	<b>0</b>
<b>Total All Expenses (E + F) = G</b>				<b>1,695,916</b>	<b>0</b>
<b>At Year-End:</b>	19.	Total cash in all checking & savings accounts	(19)	1,016,250	0
<b>As of December 31, 2022</b>	20.	Total investment at market value (not including cash reported in line 19)	(20)	2,033,551	0

**Continuing Stewardship and Financial Information of the Reporting Congregation****Information for 2022:**

21. Number of contributing households without a pledge/commitment: 113

22. If the congregation has an endowment or reserve funds, how did usage of those funds in 2022 change compared to 2021?

Increased  Decreased  Same

23. If the congregation takes an endowment draw to fund the operating budget, what was the percentage draw from the endowment for 2022? 0.31  
(If there are multiple endowment funds provide the average draw percentage.)

24. How significant is the negative impact of the pandemic on your congregation's finances for 2022?

Very significant  Somewhat significant  Neutral  Somewhat insignificant  Very insignificant

Comments:

REV: We continue to feel the negative impact due to long-term parishioners moving out of the big city during COVID. We have new members, but the pledges are not at the same level as the members who moved away.  
EXP: We feel the negative impact of increased costs that started during the pandemic and have continued, primarily the cost of repair and maintenance on the large equipment on our campus.

25. Does the congregation have any outstanding debt?  Yes  No

If yes, how much? 147,557

What is the debt for? Construction of middle school in 1996 / Capital upgrades in 2018.

26. What is the financial outlook for the congregation over the next 5 years?

We are budgeting a significant loss in 2023. We have about \$233k in Operating Reserve which will help us for the next few years.

**Priest(s) Serving this Congregation**

Last name of Rector, Vicar, Dean, Priest-in-charge or interim <b>1. Condon</b>	First Name <b>Joshua</b>	Middle Name <b>Tomas</b>
Title of position <b>Rector</b>	Year Ordained <b>2004</b>	Diocese of canonical residence <b>Texas</b>
Employment status at this congregation: <input checked="" type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation: <b>2013</b>	Church Pension Status <input checked="" type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

Last name of associate priest, assisting priest or curate <b>2. Pitts</b>	First Name <b>John</b>	Middle Name <b>R.</b>
Title of position <b>Priest Associate</b>	Year Ordained <b>1988</b>	Diocese of canonical residence <b>Texas</b>
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input checked="" type="checkbox"/> Non-stipendiary	Year called to this congregation: <b>2015</b>	Church Pension Status <input type="checkbox"/> Active <input checked="" type="checkbox"/> Retiree <input type="checkbox"/> Non-active

Last name of associate, assisting or other priest	First Name	Middle Name
Title of position	Year Ordained	Diocese of canonical residence
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation:	Church Pension Status <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

Last name of associate, assisting or other priest	First Name	Middle Name
Title of position	Year Ordained	Diocese of canonical residence
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary	Year called to this congregation:	Church Pension Status <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

If you have more than 4 priests who serve this congregation on a regular basis, complete this form online (where additional blanks will be generated) or attach a page to this paper form.

If you have no priest at present, who leads Sunday worship services? (check all that apply)

Supply priest     Deacon     Lay Leader     Other \_\_\_\_\_

A long-term supply priest: \_\_\_\_\_ (Give full name of long-term supply)

**Deacon(s) Serving this Congregation**

Last name of Deacon	First Name	Middle Name
<input type="checkbox"/> Deacon (Vocational) <input type="checkbox"/> Transitional Deacon	Year Ordained	+

Last name of Deacon	First Name	Middle Name
<input type="checkbox"/> Deacon (Vocational) <input type="checkbox"/> Transitional Deacon	Year Ordained	+

**Name(s) of other congregation(s) currently served by these priests (if any)**

--

**Explanation of Unique or Unusual Clergy Situation:**

--

**Outreach Ministries and Volunteer Activity of this Congregation**

Using the boxes below, please indicate whether your congregation provided any of the following community service or outreach ministries during 2022. Leave the row blank if the congregation does not participate in a listed ministry.

	Estimated total number of volunteers involved	Estimated number of new volunteers this year	Estimated number of people served per month	Does the congregation donate space for this ministry?	Does the congregation make financial or in-kind donations for programs provided by
	#	#	#	Yes or No	I = In-kind F = Financial B = both
1. Food pantry, soup kitchen, or meal projects					
2. Sustainable food garden/cooperative (such as "Farm to Tray")					
3. Cash, vouchers, or help with rent/utilities					
4. Day care, preschool, before- or after-school programs	25	1	400	No	B
5. Tutoring or literacy programs					
6. Health programs (parish nurse, clinics, health education, etc.)	0	0	500	No	F
7. Community organizing, organized social issue advocacy					
8. Job placement, job training, employment counseling	2	0	500	No	F
9. Building projects (such as Habitat for Humanity)					
10. Support groups (bereavement, divorce, job loss, 12-step, etc.)	2	0	13	Yes	
11. Programs for the elderly and homebound persons	2	0	10	No	
12. Clothes closet, thrift store	2	1	500	No	B
13. Homeless or no-freeze shelter					
14. Overseas sponsorships, microloans, Heifer Project, Haiti relief					
15. Refugee resettlement					
16. Ecumenical or Interfaith Partnerships					
Other, not listed:					
Bayou City Blessings in A Backpack (Weekend Food)	500	137	2,313	Yes	B

In the past year, has the congregation completed or reviewed its profile of domestic and global mission activities on the Episcopal Asset Map, a joint project of The Episcopal Church and Episcopal Relief & Development?

Yes  No